

**Hooksett Sewer Commission
Meeting Minutes
May 16, 2023**

INITIAL	COMMENTS
<u>B</u>	
<u>CK</u>	
<u>RPL</u>	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

Approve and sign manifest

Approve meeting minutes: Commissioner Richard Bairam made motion to approve the regular meeting minutes and the workshop meeting minutes from May 2, 2023. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in to give a quick overview of the Hooksett Sewer Commission accounts

- Commissioner Richard Bairam made motion to transfer \$4050.00 from the HSC checking account to the HSC Trust Plant and Composting account for the fourth quarter of calendar year 2022 for Knollwood Energy. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: None

Superintendent Conaty's Report:

Plant:

- Plant numbers are still doing well
- New REXA air valves operate flawlessly (Attachment 1)
- Passed the first WET test of the year
- Training on June 1st for BOD5 after chlorination

Solar:

- Solar production looks a little ahead for the fiscal year

Phase 3A Plant Upgrades:

- Work started on bisulfate dosing chamber. The river level is high so this has to be paused until the levels go down.
- Clarifier work is completed
- Chlorination and dechlor controls are going in

- Sampling pumps are installed
- Splitter box project is completed
- Abandoned manholes are being filled in
- The remaining asphalt is being removed
- Paving is scheduled to begin May 25th
- PRB is working on chlorine dosing tanks and pumps
- Superintendent Conaty is still working on a balance sheet for the up charges

Force Main replacement/Martin Ferry's pump station upgrades:

- The design is still being worked on. Waiting on Underwood for easement documents
- Superintendent Conaty has a great meeting with Eversource

Dewatering Project:

- Working on design it is about 30% completed
- Met with Underwood, 30% sent to NHDES for comments

Asset Management:

- Work orders continue to progress
- Working on Risk assessment

TIF Projects:

- Bruce Thomas came in and gave the Sewer Commission a brief update on the progress being made with the TIF.
- Tri Town is under construction. Excavation on the pump station is started. Waiting on water level to go down to continue.
- Superintendent Conaty asked PARK for a price to extend the sewer to the end of the cul-de-sac on Meadowcrest.

Other:

- Eii radio communications
 - All programming is complete and all pump stations are on radios now
 - Generator and propane tanks will be installed today.

Other continued:

- The scanning of plans is done for now
- The investigation into flow issues on West Alice Ave is scheduled for June
- 7 Martin's Ferry is starting
- Seasons gas- waiting on documentation
- Ardon Drive area camera work has been done and needs to be reviewed
- Marmon is working on completion
- Garage project will hopefully be looked at in June

- Mike Desaulniers resigned effective May 5, 2023
- Currently writing up an ad for a new operator-CDL B
- Superintendent Conaty met with Ethan Preston about extending on Hunt Street
- Superintendent Conaty was asked to teach at WW Managers school in October
- Met with PW regarding new bathrooms and concessions at Petersbrook
- Superintendent Conaty attended a CIP workshop

Old Business:

- TIF updates are every third Tuesday of the month
- Construction Progress meetings are the first meeting of the month: **June 6, 2023 @1:00pm**

New Business:

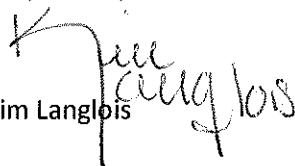
- The next Sewer Commission meeting is June 6, 2023

Non-public Session: None

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 1:05pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois


Richard Bairam (Clerk)